



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, May 26, 2005 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way

CALL TO ORDER

Roll Call

Present: Committeemembers Caruthers, Cook, Miller, Rose & Weber;
Alternate Member Mike Dougherty
City Council: Gary Nemeth
Planning Comm. John Hamon
Staff: Meg Williamson, Roger Oxborrow

PUBLIC COMMENT

Mike Dougherty questioned the recent action asking the local pilots group to relocate their morning gathering place from the front of one of the airport businesses. Chairman Caruthers referred the matter to the Promotions sub-committee for review.

OLD BUSINESS

Consent:

1. Previous minutes:

A Motion by Mr. Miller, seconded by Mr. Rose, to approve the minutes of the April 28, 2005, meeting, passes unanimously.

Discussion:

2. Airport Rules & Regulations

A report by Staff provides a brief background of the process to draft the revised Regulations document, including consideration of procedures for the operation of Ultralight vehicles on the Airport. Mr. Cook and Mr. Miller, the Ultralight sub-committee reported their involvement. Chairman Caruthers opened the meeting for public comment. The committee heard from James Seimer, Jerry Parker and Steve Cerveny. After discussion, the following modifications are made to the draft plan:

Section 2.25 – Registration: "... Airport (~~more than 10 days out of any calendar month~~) shall be..."

Section 9.21(d): "...this section shall **not** apply to ~~all~~ transient ultralight vehicles. ~~AFTER one take-off and one landing.~~"

Section 9.22(f)(i): "... The carrier must ~~be admitted in California and~~ have a Best's rating of..."

Section 9.24(b): "...to access the runway **and other pertinent Airport facilities**, and the portion of..."

Section 9.26 (c): -Delete-

Appendix – to include a diagram of the proposed ultralight pattern.

A Motion by Mr. Miller, seconded by Mr. Rose to recommend to the City Council, approval of the Rules & Regulations document, with the above modifications, passes with the following roll call vote:

Ayes: Miller, Rose, Weber, Cook, Caruthers
Noes: None

The meeting resumes after a 10-minute break.

3. Airport Minimum Standards for Aeronautical Activities

A report by staff provides background to the Committee on the process in creating the draft document. Chairman Caruthers calls for public comment. There is none. Each committee member expresses support for the document.

A Motion by Mr. Miller, seconded by Mr. Rose, to recommend to the City Council, approval of the Airport Minimum Standards document passes with the following roll call vote:

Ayes: Miller, Rose, Cook, Weber, Caruthers.

Noes: None

NEW BUSINESS None

DIRECTOR/MANAGER BUSINESS None

ADJOURN - 9:05 PM. to the Next Advisory Committee Meeting June 23, 7:00 P.M.,
Airport Terminal, 4900 Wing Way.



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, August 25 , 2005 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way

CALL TO ORDER

Roll Call

Present: Committeemembers Caruthers, Cook, Miller, Rose & Weber;
Alternate Member Mike Dougherty
City Council: Gary Nemeth
Staff: Meg Williamson, Roger Oxborrow

PUBLIC COMMENT

Joy Sprague, 4545 Our Place, questioned the scope of the construction project on the east side of the airport. Her questions were answered under the Director/Manager briefing to the Committee.

OLD BUSINESS

Consent:

1. Previous minutes:

A Motion by Mr. Rose, seconded by Mr. Miller, to approve the minutes of the May 26, 2005, meeting, passes unanimously.

Discussion:

2. Airport Rules & Regulations - Implementation

Staff reported on the progress of implementing the new provisions of Airport Rules & Regulations, including the aircraft compliance with the new insurance requirement, and the registration of all ultralight users.

3. Annual Airport Day and Aviation Expo

Staff reported on the progress of the annual Airport Day, indicating general support from airport users and sponsorship by local businesses. A Media Day is planned for August 30.

4. Airport Traffic Pattern and Communications

Staff reported on the progress in resolving current issues relating to traffic pattern communications and the improvement of instrument approach procedures to include the new vertical guidance capabilities of GPS. Work on both will continue.

5. Sub-Committee Reports

- City Liaison – Mr. Miller reported on recent City Council actions pertaining to the Airport: Approval of the FAA grant, and approval of subleases for new aviation businesses, Sierra West Avionics and Kern Charter.
- Airport Promotion – Mr. Caruthers emphasizes the need for further business development on the airport. Staff reports on discussions of a business expo that would showcase the airport and neighboring businesses. A meeting with the Promotion sub-committee will work out more details and be reported at the next meeting.
- Airport Safety & Security – Staff has completed review of the sub-committee's report and now requests a meeting of the sub-committee to finalize the memo for presentation to the full committee and on to the City Council.

NEW BUSINESS

None

COMMITTEE COMMENTS

Mr. Caruthers comments on the latest activity with the light jet industry, its impact on corporate, or fractional ownership uses and the potential for future air carrier service to smaller communities. Our airport is well situated and prepared to service such uses.

Mr. Rose notes the passing of Dutch Sawyer, whose interest and support of airport development over the years is certainly recognized, and will be missed.

DIRECTOR/MANAGER BUSINESS

Staff distributes the latest survey of neighboring fuel prices, reports on the current construction project and its progress, reminds the committee of upcoming appointments for those who will soon expire, and reviews the tentative calendar of meetings through the holidays.

ADJOURN - 8:55 PM. to the Next Advisory Committee Meeting September 22, 7:00 P.M.,
Airport Terminal, 4900 Wing Way.